

**PROCEEDINGS OF THE BROWN COUNTY  
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, September 26, 2011 in Room 161, Ag & Extension Center – 1150 Bellevue Street, Green Bay, Wisconsin

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**Present:** Bernie Erickson, Chairman; Norb Dantine, Mike Fleck, Dan Haefs, Dave Kaster

**Also Present:** Chuck Lamine, Peter Schleinz, Bill Bosiacki, Tom Miller, Brian Lamers  
Chuck Larscheid, Dean Haen, Jeff DuMez, Supervisor Pat Moynihan  
County Executive Troy Streckenbach  
Other Interested Parties

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**Tour Prior to Land Conservation Subcommittee – Wiese Brothers**

4:45 p.m. – Meet at Ag & Extension Service Center South Parking Lot

5:00 p.m. – Leave Ag & Extension Service Center

5:30 p.m. – Arrive at Wiese Brothers Dairy Main Entrance located on Hwy 57  
South of Greenleaf

5:30 – 6:15 p.m. – Tour Wiese Brothers Dairy Farm

6:15 p.m. – Leave Wiese Brothers – Head back to Ag & Extension Service Center

6:45 p.m. – Arrive Back at Ag & Extension Service Center

**I. Call Meeting to Order:**

The meeting was called to order by Chairman Bernie Erickson at 7:42 p.m.

**II. Approve/Modify Agenda:**

Motion made by Supervisor Fleck, seconded by Supervisor Kaster to approve the agenda. **MOTION APPROVED UNANIMOUSLY**

**III. Approve/Modify Minutes of August 22, 2011 and September 19, 2011:**

Motion by Supervisor Dantine, seconded by Supervisor Fleck to approve the minutes. **MOTION APPROVED UNANIMOUSLY**

**1. Review Minutes of:**

- a. Planning Commission Board of Directors (March 17, 2011 and August 3, 2011):

Motion made by Supervisor Dantine, seconded by Supervisor Fleck to receive and place on file. **MOTION APPROVED UNANIMOUSLY**

- b. Transportation Coordinating Committee (June 13, 2011 & September 12, 2011):

Motion made by Supervisor Kaster, seconded by Supervisor Fleck to receive and place on file. **MOTION APPROVED UNANIMOUSLY**

**Public Hearing**  
**An Ordinance to repeal and recreate Chapter 21 of the Brown County Code**  
**entitled "Land Division and Subdivision Ordinance"**

The Notice of Public Hearing was read by Peter Schleinz, Senior Planner. He indicated that no comments were received since the Hearing was published in the newspaper. No persons requested to speak. Public Hearing Closed

**An ordinance amending Chapter 23 of the Brown County Code entitled**  
**"Floodplains".**

The Public Hearing was called to order and the Notice read by Bill Bosiacki, Zoning Department Director. The proposed amendments to Chapter 23 are for incorporation of the following flood studies:

Baird Creek (Town of Humboldt)

South Branch of the Little Suamico River - Pittsfield

Mcshoe - Pittsfield

Segment of East River (Two Creeks Meadows) - Wrightstown

DeCleene - Wrightstown

**Open to the Public:**

**Bill Verbeten - Town of Wrightstown Chairman**

Asked why FEMA maps were adopted by the County which requires townships and municipalities to make corrections, stating the Town of Wrightstown is now responsible to complete studies when replacing culverts. Bosiacki replied that the maps were given to the County by Federal Emergency Management and he was not aware that the maps were not correct at that time. Changes were made, however, further refining of the maps would require resources from the County which are not available.

**Joe - Two Creeks Meadows**

Stated that he disagreed with the FEMA mapping, indicating that more detailed flood study elevations should have been done before they were adopted.

**Joe DeCleene**

Also expressed dispute with the FEMA Mapping

**Public Hearing Closed**

**Planning & Land Services**

**Land Information**

**2. Budget Adjustment Request (11-125): Interdepartmental Reallocation or Adjustment (including reallocation from the County's General Fund):**

Jeff DuMez explained that this budget transfer relates to needed programming to update GIS data access systems for County staff. As the old program has become obsolete with the latest version of Microsoft Windows, this program provides simplified access which is constantly used by Property Listing and other staff to update parcel and GIS mapping.

**Motion made by Supervisor Haefs, seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY**

**Planning Commission**

3. **Ordinance to Repeal and Recreate Chapter 21 of the Brown County Code entitled "Land Division and Subdivision Ordinance":**

Chuck Lamine and Peter SchleinZ summarized changes made to Chapter 21 of the Brown County Code – Land Division and Subdivision Ordinance stating that most changes were in the spirit of modernizing requirements, improving ease of understanding, and to create efficiencies. The summary identifies major text and requirement changes which are based on recommendations from the subcommittee who has reviewed this chapter over the past two years.

**Motion made by Supervisor Dantine, seconded by Supervisor Haefs to approve. MOTION APPROVED UNANIMOUSLY**

**Property Listing:** (no items):

**Zoning:**

4. **Ordinance Amending Chapter 23 of the Brown County Code entitled "Floodplains":**

Bill Bosiacki explained that the proposed revisions to Chapter 23 are intended to protect life, health and property in floodplain areas, govern uses permitted in mapped floodplains, and meet the requirements of the Federal Emergency Management Agency and Wisconsin Department of Natural Resources.

**Motion made by Supervisor Dantine, seconded by Supervisor Fleck to approve with a request that staff send contour maps to FEMA. MOTION APPROVED UNANIMOUSLY**

**Communications:**

5. **Communication from Supervisor Wetzel re: To modify the route of County Highway "G" through the Village of Ashwaubenon. *Referred from September County Board:***

Chairman Erickson indicated that Supervisor Wetzel has asked for additional time for village and county staff to discuss surface/maintenance issues with the intent to straighten the route of Hwy G to keep it along West Main Street all the way to Packerland Drive. Because of approaching winter weather, Wetzel indicated he will bring the communication back in the summer of 2012.

**Motion made by Supervisor Haefs, seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY**

6. **Communication from Supervisor Wetzel re: Support for Proposed Pedestrian Bridges in Brown County as part of Highway 41 Reconstruction Project. *Referred from September County Board:***

Through a communication, Supervisor Wetzel asked that this item be held for further information related to grant/funding sources for the three locations which have been identified by the state to construct pedestrian bridges with the Highway 41 project in Brown County.

**Motion made by Supervisor Haefs, seconded by Supervisor Dantine to hold one month. MOTION APPROVED UNANIMOUSLY**

**Airport:**

7. **Budget Status Financial Report August 2011:**

Airport Director, Tom Miller, reported that through the month of August, airport expenses are under the adopted budget. Capital contributions continue to lag on the revenue side due to the late award of the contract for construction of the new ARFF facility. This project is expected to start in October with work proceeding throughout the winter.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY**

8. **Director's Report:**

Miller reported that Frontier Airlines will be closing operations in Wisconsin, with the exception of Milwaukee, effective 11-1-2011. Other carriers with service to Green Bay have been notified and asked to increase their capacity.

In Addition:

- A grant has been received from the State of Wisconsin to pave several parking areas on airport grounds. The state will provide approximately \$250,000, with the County contributing \$123,000 which was included in the budget.
- Soil under the removed Utility #2 building was found to have compact ability problems, therefore, further excavation is required. The cost of this (approximately \$80,000) was approved by the County Executive and Chairman of the County Board.

**Motion made by Supervisor Dantine, seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**Highway:**

9. **September 2011 Budget to Actual:**

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY**

10. **Budget Adjustment Request (11-111): Interdepartmental Reallocation or Adjustment (including reallocation from the County's General Fund);**

Highway Commissioner, Brian Lamers, explained that this budget adjustment request is to close out the 2006 Highway projects and to transfer the excess to the Debt Service Fund to offset property tax needed for scheduled interest payments.

**Motion made by Supervisor Haefs, seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY**

11. **Budget Adjustment Request (11-126): Interdepartmental Reallocation or Adjustment (including reallocation from the County's General Fund);**

This request will move \$50,000 from the reserved fund to the CTH NN road project (culvert replacements).

**Motion made by Supervisor Dantine, seconded by Supervisor Haefs to approve. MOTION APPROVED UNANIMOUSLY**

12. **Ordinance re: Dealing with Revision of Speed Zone on County Highway D - Village of Wrightstown, Brown County, Wisconsin:**

A request by the Village of Wrightstown to reduce the speed from 45 mph to 35 mph from the intersection of STF 96 south to the Village limits was recommended for approval.

**Motion made by Supervisor Kaster, seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY**

13. **Discussion re: Bridge and Culvert Funds, State Stats (Referred from August PD&T):**

Highway Commissioner, Brian Lamers, referred to letters regarding Bridge Aid Funds for 2012 which were sent to local municipalities. Corporation Counsel, John Luetscher, was asked for an opinion as to whether the County could ask towns and villages that have petitioned the county for bridge aid for 2011 to withdraw their petitions and draw down their balances to pay for bridge or culvert work in 2011. He replied that he believes the County can make this request and should go further and request municipalities to draw down their balances to zero before presenting petitions in the future. He also suggested that the County work with the participating towns and villages to correct the way taxes are collected under this law.

Lamers indicated that at this time all but two municipalities are being funded. The current account balance is \$4,452,015. Supervisor Kaster expressed concern that if "every municipality in Brown County turned in a bridge project" at the same time and the money had been drawn down, what would occur. Supervisor Haefs, on the other hand, opined that the account should be for routine maintenance and that it was difficult to plan for "disasters".

Chairman Erickson asked that an inventory of possible bridge and culvert projects be identified in order to make a plan for the future, while County Executive Streckenbach suggested that when petitions come in, municipalities be asked for history and future direction.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**14. Director's Report:**

Commissioner Lamers gave the following highlights:

- 12 hour report was distributed
- County X, from Hwy 57 to PP, has one side completed
- Paving projects are nearing completion
- Winter equipment is being readied

Chairman Erickson asked if there was any update on Supervisor Nicholson's request regarding the current process for paving. Lamers indicated that future projects will be reviewed for temperature and weight of heavy truck routes.

**Motion made by Supervisor Haefs, seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**Port & Solid Waste:**

**15. Port Budget Status Financial Report for August 2011:**

Chuck Larscheid distributed an updated financial report through August 2011 (attached), explaining that expenses for the Cat Island restoration project will not occur in 2011. Public charges include unbudgeted US Oil dredging revenues from 2011 with transfer to be done at year end for Renard Isle and the US Army Corps Section reimbursement.

**Motion made by Supervisor Dantine, seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**16. Solid Waste Budget Status Financial Report for August 2011:**

Solid Waste highlights through August 2011 were distributed and are attached. Larscheid reported that expenses include a \$630,639 overrun in recycling rebate. This will be offset by increased recycling revenues in sales and services once the 2<sup>nd</sup> and 3<sup>rd</sup> quarterly payments from the single stream facility are received.

**Motion made by Supervisor Haefs, seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**17. Monthly Update re: Gasification:**

To be covered in Closed Session to follow.

**18. Director's Report:**

Dean Haen updated the committee with the following highlights:

- Schenck & Associates is being utilized to review financials of the CAT Island Chain Project and whether the County should proceed independently of the Corp or continue to move on as a partner. When the financial analysis is

complete it will move through the Solid Waste Board, and meetings will be held with the County Executive, the Finance Department, and with this committee.

- Household Hazardous Waste Program related to electronics is beginning to slow down.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY**

19. **Closed Session: Wis. Stat. 19.85 (1) (e) "Deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a closed session" (pertaining to the Brown County /Oneida Energy , Inc., Waste Transfer and Hauling Project Negotiation and Agreement):**

**Motion made by Supervisor Haefs, seconded by Supervisor Kaster to enter into closed session. Roll Call: All Present.**

**MOTION APPROVED UNANIMOUSLY**

*Recording Secretary excused 9:10 p.m.*

**Motion made by Supervisor Kaster, seconded by Supervisor Dantine to return to regular order of business. Roll Call: All Present.**

**MOTION APPROVED UNANIMOUSLY**

20. **Register of Deeds – No agenda items**  
**UW-Extension – No Agenda Items**

**Other:**

21. **Audit of Bills:**

**Motion made by Supervisor Dantine seconded by Supervisor Fleck to approve audit of bills. MOTION APPROVED UNANIMOUSLY**

22. **Such Other Matters as Authorized by Law:**  
**None**

**Motion made by Supervisor Dantine, seconded by Supervisor Fleck to adjourn at 10:00 p.m. MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel  
Recording Secretary

Brown County  
Port & Solid Waste  
Solid Waste Area Budget Status Report  
8/31/2011

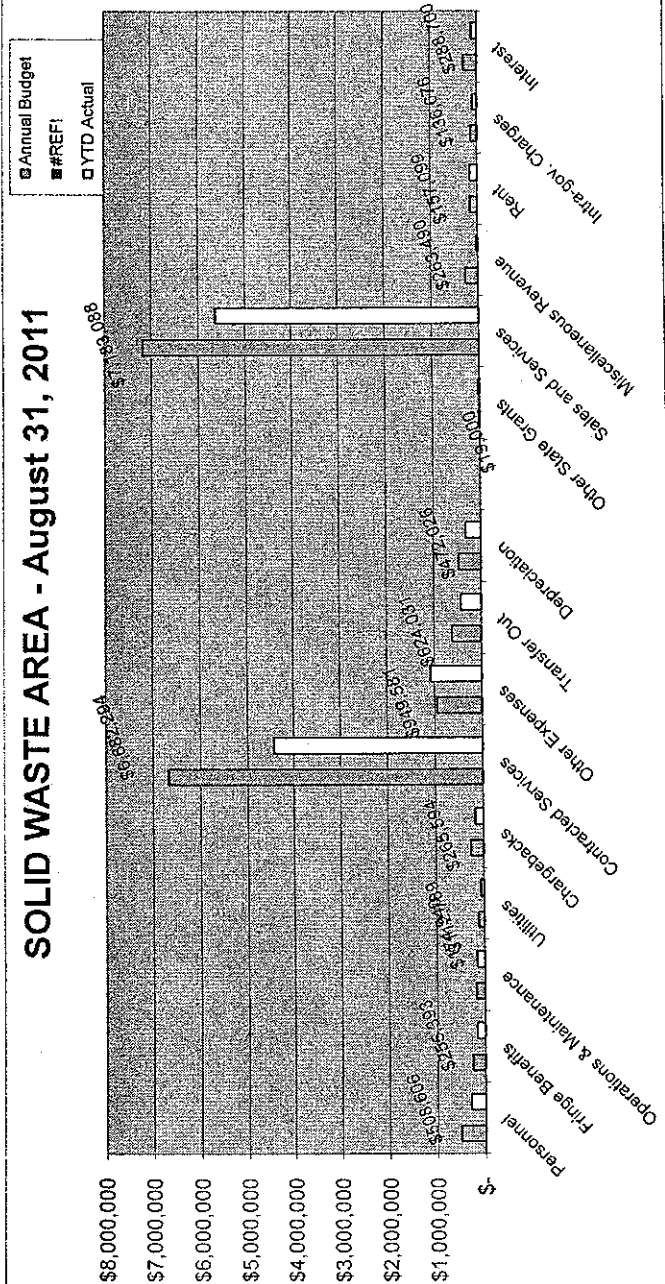
	Annual Budget	YTD Actual
Personnel	\$ 508,606	\$ 302,464
Fringe Benefits	\$ 255,393	\$ 159,352
Operations & Maintenance	\$ 174,940	\$ 156,210
Utilities	\$ 112,789	\$ 64,562
Chargebacks	\$ 265,594	\$ 171,549
Contracted Services	\$ 6,682,294	\$ 4,426,630
Other Expenses	\$ 949,581	\$ 1,087,151
Transfer Out	\$ 624,031	\$ 432,385
Depreciation	\$ 472,026	\$ 316,776
Other State Grants	\$ 19,000	\$ 18,394
Sales and Services	\$ 7,183,088	\$ 5,634,493
Miscellaneous Revenue	\$ 263,490	\$ 24,806
Rent	\$ 157,099	\$ 157,149
Intra-gov. Charges	\$ 136,676	\$ 91,117
Interest	\$ 288,700	\$ 112,051

HIGHLIGHTS:

Expenses: Other Expenses has \$630,639 overrun in Recycling Rebate. This will be offset by increased recycling revenues in Sales and Services once the 2nd and 3rd quarterly payments from the BOW Recycling Single Stream Facility are received.

Revenues: Audit of 2010 operations where Misc Revenues occur not finished.

SOLID WASTE AREA - August 31, 2011





Brown County  
Port & Solid Waste  
Port Area Budget Status Report  
8/31/2011

	Annual Budget	YTD Actual
Personnel	\$ 85,495	\$ 54,597
Fringe Benefits	\$ 45,022	\$ 24,171
Operations & Maintenance	\$ 71,845	\$ 44,821
Utilities	\$ 2,200	\$ 1,558
Contracted Services	\$ 6,880,050	\$ 1,561,951
Chargebacks	\$ 38,679	\$ 25,674
Maintenance	\$ 25,000	\$ 25,000
Transfer Out	\$ 38,745	\$ 54,374
Depreciation	\$ 213,888	\$ 142,592
Other State Grants	\$ 6,720,918	\$ 1,537,118
Public Charges	\$ 119,000	\$ 180,761
Miscellaneous Revenue	\$ -	\$ -
Rent	\$ -	\$ -
Interest	\$ 7,916	\$ 3,334
Transfer In	\$ 996,087	\$ 54,374

HIGHLIGHTS:

Expenses: Renard Island Closure Great Lakes Restoration Grant accounts for the Contracted Services Expenses. Also budgeted Cat Island restoration will not happen in 2011.

Revenues: Public Charges include unbudgeted US Oil dredging revenues from 2010. Transfer In will be done at year end for Renard Isle and the US Army Corps Section 217 Reimbursement.

PORT AREA - August 31, 2011

